



***Minutes of HSLG AGM and Annual Report at:  
Annual Conference 2012***

**Venue: Athlone, Sheraton Hotel.**

**Date: 9.30am, Friday February 10<sup>th</sup> 2012**

## **Attendees**

Niamh Adams	Irish Nurses and Midwifery Organisation
Marie Carrigan	St. Luke's Institute of Cancer Research
Michelle Dalton	Regional Medical Library, Midwestern Regional Hospital
Michael Doheny	Athlone Institute of Technology
Louise Farragher	Health Research Board
Isabel Fleischmann	Dublin Dental University Hospital
Brian Galvin	Health Research Board
Grace Hillis	Daughters of Charity Service, St Vincent's Centre
Kate Kelly	Royal College of Surgeons
Brigid Kennedy	St John of God Hospital
Siobhan Mc Crystal	Senior Librarian Stewarts Hospital
Jean Mc Mahon	AMNCH Healthcare
Anne Madden	St Vincent's University Hospital
Noeleen Murtagh	Food Safety Authority of Ireland
Anne O'Byrne	Rotunda Hospital
Niamh O'Sullivan	Irish Blood Transfusion Service
Breffni Smith	RCSI Hospital, Beaumont
Niamh Walsh	NUI Galway

## **Apologies:**

Bernard Barrett	Health Service Executive, Limerick
Catherine Rooney	Librarian An Bord Altranais
Magella King	GMIT, Sligo Campus

**Louise Farragher** welcomed all attendees.

## **2. Minutes of HSLG AGM on 3<sup>rd</sup> Feb 2011**

were read out and confirmed as an accurate record.

Proposed by Anne Madden

Seconded by Niamh O Sullivan

## **3. Matters arising**

None

## **4. Reports from Officers and Working Groups**

### **4.1: Chairpersons report**

Louise Farragher commended Aoife Lawton on all the work she had undertaken during the past year as acting chair. The SHELI report which was instigated by Aoife is now completed. Aoife Lawton, Louise Farragher, Brian Galvin, Kate Kelly and Bennery Rickard were all involved in overseeing this project. The survey for this work was carried out soon after the 2011 AGM. The work needing included liaison with research team, proof reading, consultation with LAI, editing and launch of the report. Louise thanked the HSLG team above and also the Loughborough research team for all their efforts.

Dublin Dental Hospital facilitated the launch of the SHELLI report and it received good media coverage.

There is now an impetus on us and on the HSLG to take this report forward. This needs to be done locally also by each HSLG member. Issues to examine include that of KPI measurements and what to measure; Louise noted that there is currently a shared KPI scheme operated through CONUL in the university sector.

Over next year also the recommendations of SHELI will be implemented by a subcommittee of the HSLG.

In 2011 15 bursaries were issued to HSLG members by the committee to support event attendance and it is envisaged that bursaries will be made available in 2012 for continuing CPD support. Louise also stressed the importance of the sponsors in allowing the annual HSLG conference to go ahead and the importance that members engage with the various representatives during the conference. For the 2012 conference 11 delegates received a full bursary and 4 received a partial bursary. Louise stressed that HSLG members should not be diffident to apply for bursaries.

The HSLG action plan is continuing to work and the committee has almost finished several aspects of same. Niamh Adams has undertaken a lot of the work which went into updating the HSLG website over the last year.

CPD training continued also last year and the Pubmed training in particular provided good value to members and was well attended in spite of the recession.

Anne Madden from floor mentioned the idea of 'Teach meets' as a new CDP tool.

On a final note Louise acknowledged that 2011 had been a busy year and thanked all the committee for their work

### **4.2: Treasurers Report.**

Brian Galvin acknowledged the good work involved in producing the SHELLI report and outlined the costs of same. The production of the SHELLI report cost €26,000 and the budget for design and print amounted to €5,600. Brian stated that best practice had at all times been applied to tendering and procurement. The HSLG budget currently stands at €16,000. Brian stated that this year's conference was yet to be paid for and asked that members not delay in paying conference fees. Brian Galvin stated that overall the HSLG is still in the black but CPD does not

generate income anymore. HSLG accounts have been sent to LAI auditors but no problems with same are anticipated.

### **4.3: Communications Officer Report**

Breffni Smith was introduced as the new communications officer. Louise Farragher also commended Susan Boyle on the work she did in this role during a large portion of 2011. Breffni Smith then reported as follows:

It is hoped that the next issue of HINT will be sent to members shortly and will be followed by 2 more issues in this year. Thanks were recorded to Isabel Fleischmann for the use of the Dublin Dental hospital to launch the SHELLI report.

Isabel Fleischmann from floor commented that there was also a social networking evening for Academic/Special libraries group and HSLG in Dublin Dental Hospital during the last year.

### **4.4: CPD working group report.**

Anne Madden spoke of the HSLG CDP survey in 2011 and stated that 114 of HSLG members had responded to this survey. This survey has helped to pinpoint the groups CPD needs going forward. Anne also thanked Gethin White and Jane Farrelly for their work as PubMed trainers during the year. CPD planned for this year includes E library management, Research methods and Pubmed training.

### **4.5: Website working group report.**

Niamh Adams outlined the work carried out on the HSLG website during the year. The web site has been re-launched and redesigned using Wordpress software. The website is aligned to the HSLG action plan and CPD.

Louise Farragher added that if any members were interested in adding content to the HSLG site that this would be welcomed and that they should forward same to one of the committee.

Aoife Lawton commented that individuals could take video footage of their medical library and submit same and that then the HSLG could make these available on the site.

## **5. LAI Matters:**

Louise Farragher commented that Fionnuala Hanrahan was ensuring that LAI was representative of all libraries and not just public libraries. The motions last year from all groups at the AGM also enabled this and are being actively worked on by the LAI.

The LAI education committee is currently looking at Standards and the Job bridge National Internship scheme.

LAI website upgrade is almost complete

Louise encouraged delegates to attend the 2012 LAI AGM at 11.30 am. on Thursday, 15 March 2012 in Dublin City Library and Archive, 138-144 Pearse Street, Dublin 2.

The LAI Annual Conference 2012 will take place on Thursday 19th and Friday 20th April, 2012

The Merchant's Hotel, Belfast and there is also the option of attending for one day. Louise encouraged delegates to attend.

A question was asked from the floor about the length of time it takes currently for LAI membership to be processed and it was suggested it is approximately 6 weeks at present.

## **6: Election of Committee Members**

Michael Doheny read out the committee nominations. Michael Doheny and Anne Madden are currently in the middle of their two year term and did not need to be re-nominated.

Breffni Smith RCSI, Beaumont, Library.  
Proposed by: Julia Christopher.  
Seconded by: Michael Doheny.

Niamh Adams: INMO. Assistant Librarian  
Proposed by: Aoife Lawton.  
Seconded by: Michael Doheny.

Susan Boyle: Liaison Librarian, Health Science Library, UCD.  
Proposed by: Avril Patterson.  
Seconded by: Michael Doheny.

Bennery Rickard: Regional Librarian, HSE Library, Dr. Steevens Hospital  
Proposed by: Aoife Lawton.  
Seconded by: Brian Galvin

Brian Galvin: HRB Senior Information Specialist  
Proposed by: Louise Farragher  
Seconded by: Mary Dunne

Louise Farragher: Information Specialist, HRB.  
Proposed by: Brian Galvin  
Seconded by: Mary Dunne

Magella King: Assistant Librarian GMIT  
Proposed by: Aoife Lawton  
Seconded by: Michael Doheny

Anne Murphy: Head Librarian, Tallaght Hospital  
Proposed by: Jean McMahan  
Seconded by: Tom Martin

Louise Bradley: Resource Manager of 'The Health Well'; Institute of Public Health in Ireland  
Proposed by: Louise Farragher  
Seconded by: Brian Galvin

There are currently 11 HSLG committee members:

## **7: AOB**

7.1: Anne O'Byrne from the floor raised the issue of the new British Library Document Supplies contract and this was then discussed. Louise Farragher said that Jean Harrison and Norma Mc Dermot of the library Council have been working on this. Louise Farragher said that initially it was felt the problem was that hospitals were designated as profit making business but that this is turning out to be a red herring. The new International Non-Commercial Document Supply (INCD) service which is coming in, is limited in any case! The bottom line is increased payment for BL articles and it was felt that this was aimed primarily at the Irish market. Payment is approx. €40 per article now.

7.2: Anne Madden raised the topic of ILL's on the HSLG list. The HSLG list can be used for ILL requests but it is the responsibility of the lending library to ensure that a ILL request form is collected and also that any loan made is compatible with their licence agreement with the publisher. Anne O Byrne commented that HSLG Hospital libraries still have the 'holdings list' and that this is the first port of call.

7.3: A Q& A section on the HSLG site for new members was suggested from the floor by Anne O Byrne